

**IEEE Circuits and System Society  
2017 Distinguished Lecturer Program event application form**

Please fill out this application form and send it to the DLP Chair **Peter Kennedy**  
(peter.kennedy@ucc.ie).

**Organizer**

Name: \_\_\_\_\_  
Affiliation: \_\_\_\_\_  
Email address: \_\_\_\_\_

**Sponsoring Chapter**

Region: \_\_\_\_\_  
Section: \_\_\_\_\_  
Chapter Chair: \_\_\_\_\_  
Email address: \_\_\_\_\_

**Event**

Lecturer name: \_\_\_\_\_  
Lecture/tutorial topic: \_\_\_\_\_  
Location of event: \_\_\_\_\_  
Date of event: \_\_\_\_\_  
Expected number of attendees: \_\_\_\_\_

How will the lecture be advertised among members/non-members (please write all means of advertising)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you wish to offer CASS Promotional Material at the event? If yes, please contact [manager@ieee-cas.org](mailto:manager@ieee-cas.org) to arrange shipment:

Will this lecture/tutorial be recorded (Y/N)?

**Budget**

Cost item	Details	Total cost (USD)	Requested CAS DLP contribution (USD) <sup>†</sup>
Travel			
Local transportation			
Meals			
Accommodation			
Other			
<b>TOTALS</b>			

<sup>†</sup>The CAS Society will reimburse Distinguished Lecturer's travel expenses for approved speaking engagements up to USD 1,500 per domestic engagement and up to USD 2,000 per engagement for presentations to CAS Chapters on a continent other than the speaker's home continent.