The first CASS-MCE Conference Leadership Workshop was held in Ishigaki Island, Japan on November 19th at the same time than APCCAS, a CASS Regional Flagship Conference. The workshop was led by the CASS VP Conferences, 20 people attended the workshop, which lasts 2 hours and 30 mn including Q/A.

The following topics were addressed during the workshop after a welcome address:

- Sponsorship
- Conference Initiation and MOU Process/ICX Application
- Conference Publications/Plagiarism Screening
- CASS Conferences Guidelines, Processes and Tools
- Working with IEEE Meetings, Conferences and Events (MCE)
- Q/A and Discussion

The workshop was very interactive, many questions were asked by the attendees. At the end most of them pursued the discussion with the VP Conferences and took a picture to keep in memory this first CASS-MCE Conference Leadership Workshop.

Most Asian countries were represented at the workshop: Japan, South Korea, Singapore, Taiwan, Vietnam, and China.